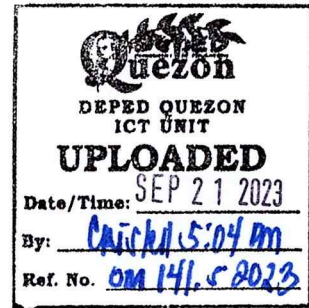




Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



19 September 2023

OFFICE MEMORANDUM
OM No. 141, s. 2023

**MEETING OF SELECTED DIVISION PERSONNEL ON THE UPDATING
AND RECONCILIATION OF RECORDS WITH GSIS DATA**

To: Assistant Schools Division Superintendents
Administrative Officer V
Administrative Officer V/Budget Officer
Accountant III
Administrative Officer IV/HRMO II
Administrative Officer IV/Cashier II
Personnel (District In-Charge for Elementary and Secondary)
Payroll In-Charge for Elementary and Secondary
ERF Handlers (Elementary and Secondary)
Service Record In-Charge (Elementary and Secondary)
Authorized Agency Officer
All Others Concerned

In connection with the **Regional Memorandum No. 531, s. 2023** entitled **Meeting re: Reconciliation of GSIS Unpaid Premiums**, please be advised to attend a meeting on September 25, 2023, 1:00 p.m at the Division Training Center, Deped, Pagbilao, Quezon.

The agenda of the meeting are the following:

1. Discussion of the agreement during the Regional Meeting held last September 13, 2023 at DepEd RO IV-A Karangalan Village, Cainta, Rizal.
2. Updating and Reconciliation of Division Records with the data given by the GSIS.

Attendance of all concerned personnel is highly encouraged.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

Admmda/Perwog 09/19/2023
DEPEDQUEZON-TM-SDS-04-010-005



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



Republic of the Philippines
Department of Education
 REGION IV-A CALABARZON



Personnel-RM-2023-531

7 September 2023

Regional Memorandum

No. 531. s. 2023

**MEETING re RECONCILIATION OF GSIS
 UNPAID PREMIUMS**

To **Schools Division Superintendents (Batangas, Batangas City, Biñan City, Cabuyao City, Calamba City, Laguna, Lipa City, Lucena City, Quezon, San Pablo City, San Pedro City, Santa Rosa City, Sto. Tomas City, Tanauan City and Tayabas City)**
All Others Concerned

1. Enclosed is copy of the letter dated September 5, 2023 signed by Ms. **IREEN I. DIMAANO**, OIC Vice President, South Luzon Office, Government Service Insurance System (GSIS) relative to the conduct of a meeting to reconcile and resolve the unpaid GSIS premiums to be held on September 13, 2023 at 9:00 AM at the Bulwagan ng Karangalan, DepEd RO IV-A, Gate 2 Karangalan Village, Cainta Rizal.
2. Attendees to the said meeting are as follows:
 - Concerned Schools Division Superintendent
 - Division Authorize Agency Officer (AAO)
 - Division ERF Handler
 - Human Resource Management Officer II
3. Attendance to this meeting is highly requested.
4. Travel expenses relative to this activity shall be charged against Local Funds, while meals (breakfast, lunch and pm snacks) shall be charged against Regional Funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this memorandum is desired.

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

Incl.: As stated

ROA/P1



Address: Gate 2, Karangalan Village, Cainta, Rizal
 Telephone No.: 02-8682-2114
 Email Address: region4a@deped.gov.ph
 Website: depedcalabarzon.ph



DepEd Region IV-A
 Office of the Regional Director
 Cainta, Rizal



GSIS Government Service Insurance System
Laguna Branch Office, Barangay Blihan, Pagsanjan, Laguna 4008

September 5, 2023

ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director
DepEd Region IV-A CALABARZON

Attention: **ANN GERALYN T. PELIAS**
Chief Administrative Officer

Dear Regional Director ESCOBARTE:

Greetings!

We would like to inform you that based on our records, the Department of Education in the Provinces of Laguna, Batangas and Quezon has incurred unpaid premiums in the total amount of Php415.92 million for the period January 2007 to June 2023. It is in this regard that, our teams from GSIS Batangas, Laguna, and Lucena Branch Offices would like to set a meeting with you on September 13, 2023 at 9:00 in the morning.

The purpose of the meeting is primarily to reconcile and resolve the unpaid premiums and set the ways the DEPED and GSIS shall move forward.

We shall likewise, appreciate if the following officers will be present in the discussion:

- Regional Accountant
- Administrative Officer/Payroll Officer
- Officers under the provinces of Batangas, Laguna, and Quezon:
 - Schools Division Superintendent or representative
 - Authorize Agency Officer (AAO)
 - ERF Handler
 - Human Resource Officer (HRO)

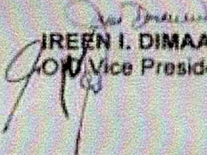
You may confirm availability to Mr. Ross Anthony T. Ravelas at 09177217850 and email address rtravelas@gsis.gov.ph.

Your officers in the Provinces may likewise, coordinate with our teams through the contact details provided below:

Province	Contact Person(s)	Contact Number	Email Address
Batangas	Chona B. Dalina	09175446317	cbdalina@gsis.gov.ph
Batangas	Nancy A. Lioc	09494142634	nalioc@gsis.gov.ph
Laguna	Ross Anthony T. Ravelas	09177217850	rtravelas@gsis.gov.ph
Quezon	Marites S. Broqueza	09171394936	mabroqueza@gsis.gov.ph

Thank you as we anticipate your consideration of this request.

Very truly yours,


IREEN I. DIMAANO
OV Vice President, South Luzon Office

GSIS LUCENA BRANCH OFFICE

COLLECTION EFFICIENCY – COMPULSORY PREMIUMS

DEPED DIV OF QUEZON, ELEM

DUE MONTH	BILLED AMOUNT	AMOUNT PAID	% COLL EFF
January 2023	71,844,915.51	71,328,877.95	99.28%
February 2023	71,951,911.07	71,341,575.15	99.15%
March 2023	72,446,911.23	71,735,222.71	99.02%
April 2023	72,838,156.81	71,685,021.07	98.42%
May 2023	72,930,262.47	71,931,715.79	98.63%
June 2023	72,978,978.19	71,529,130.93	98.01%
July 2023	73,438,019.97	71,431,210.34	97.27%

DEPED DIV OF QUEZON, HS

DUE MONTH	BILLED AMOUNT	AMOUNT PAID	% COLL EFF
January 2023	25,588,136.95	25,167,424.04	98.36%
February 2023	25,634,849.91	25,210,968.41	98.35%
March 2023	25,718,045.22	25,245,484.04	98.16%
April 2023	25,778,103.08	25,242,688.13	97.92%
May 2023	25,822,311.03	25,042,592.79	96.98%
June 2023	25,885,541.84	24,858,498.58	96.03%
July 2023	25,978,429.18	24,288,601.61	93.50%

UNPAID PREMIUM RECEIVABLES

AGENCY NAME	DUE YEAR	UNPAID PREMIUM			
		UNPAID PS	UNPAID GS	UNPAID EC	TOTAL UNPAID PREMIUM
DEPED DIV OF QUEZÓN, ELEM	2007	534,198.62	138,917.08	61,719.15	737,685.23
	2008	2,417,716.72	567,045.57	237,443.67	3,219,833.91
	2009	2,730,360.40	742,736.50	219,851.45	3,694,451.46
	2010	3,505,344.30	1,162,380.57	223,886.63	4,891,109.74
	2011	2,800,506.64	3,744,542.83	143,822.35	6,689,843.30
	2012	3,018,738.31	4,047,567.08	130,432.57	7,196,737.96
	2013	2,334,710.94	3,162,998.88	119,056.51	5,616,831.29
	2014	2,229,400.41	2,961,202.85	147,952.66	5,338,555.92
	2015	1,883,775.00	2,519,905.18	144,361.12	4,548,041.30
	2016	1,613,022.16	2,158,421.66	135,571.71	3,907,015.53
	2017	1,778,978.55	2,391,560.06	134,623.91	4,305,203.31
	2018	1,685,329.16	2,255,959.41	80,600.00	4,021,888.57
	2019	1,756,699.03	2,342,647.50	153,999.93	4,253,346.46
	2020	2,379,525.80	1,637,547.37	73,099.98	4,090,173.15
	2021	2,504,757.36	3,338,983.33	70,499.99	5,914,240.68
	2022	5,292,188.50	7,069,740.14	98,000.00	12,459,928.64
	2023	1,990,501.64	2,655,576.54	68,900.00	4,714,978.18
GRAND TOTAL		40,455,753.54	42,897,732.55	2,243,821.63	85,599,864.63

UNPAID PREMIUM RECEIVABLES

AGENCY NAME	DUE YEAR	UNPAID PREMIUM			
		UNPAID PS	UNPAID GS	UNPAID EC	TOTAL UNPAID PREMIUM
DEPED DIV OF QUÉZON, HS	2007	72,640.47	40,174.63	4,536.56	117,351.66
	2008	486,044.17	207,955.87	30,712.14	726,489.93
	2009	420,969.56	239,388.56	26,157.40	686,233.25
	2010	384,369.07	241,835.98	23,219.84	649,424.89
	2011	225,908.60	298,393.68	11,074.00	535,376.28
	2012	227,798.11	307,386.23	8,039.55	543,223.89
	2013	217,853.81	303,926.80	9,522.08	531,302.69
	2014	197,543.48	269,790.94	8,721.04	476,055.46
	2015	204,724.73	278,614.59	10,878.55	494,217.87
	2016	273,015.07	369,057.58	20,099.98	662,172.63
	2017	263,342.73	357,846.68	17,791.14	638,980.55
	2018	306,346.71	410,075.99	17,234.00	733,656.70
	2019	425,326.85	567,589.40	19,000.00	1,012,276.95
	2020	692,169.71	188,621.90	23,700.00	904,491.61
	2021	2,483,246.65	3,309,135.34	35,300.00	5,827,681.99
	2022	3,327,053.05	4,410,048.27	87,599.97	7,824,701.29
2023	1,162,838.95	1,550,492.49	46,600.00	2,759,931.44	
GRAND TOTAL		11,371,191.72	13,350,334.93	400,186.25	25,123,569.08

COLLECTION EFFICIENCY – LOANS

DEPED DIV OF QUEZON, ELEM

DUE MONTH	BILLED AMOUNT	AMOUNT PAID	% COLL EFF
January 2023	33,919,541.61	32,484,882.90	95.77%
February 2023	33,452,321.71	32,335,587.24	96.66%
March 2023	33,256,673.32	32,297,167.36	97.11%
April 2023	32,979,520.24	32,130,882.60	97.43%
May 2023	32,338,736.70	31,176,719.70	96.41%
June 2023	31,529,192.06	30,521,915.72	96.81%
July 2023	30,797,801.77	30,023,498.17	97.49%

DEPED DIV OF QUEZON, HS

DUE MONTH	BILLED AMOUNT	AMOUNT PAID	% COLL EFF
January 2023	8,543,504.55	8,171,069.74	95.64%
February 2023	8,423,110.50	8,124,219.11	96.45%
March 2023	8,385,147.41	8,107,958.49	96.69%
April 2023	8,290,785.97	8,071,727.21	97.36%
May 2023	8,118,484.19	7,664,080.20	94.40%
June 2023	8,013,160.67	7,626,500.00	95.17%
July 2023	7,758,949.79	7,203,118.11	92.84%